|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Fiscal Year Dates:**  **INCOME** | Board Approved Budget  Of Current Fiscal Year  Dates: | Year To-Date Actuals  Of Current Fiscal Year  Dates: | Percentage over or under budget | Budget Projection  for the next FY  Dates: |
| **Earned Income** |  |  |  |  |
| Admissions/ticket income |  |  |  |  |
| Subscription income |  |  |  |  |
| Interest income |  |  |  |  |
| Endowment income |  |  |  |  |
| **Rental Income** |  |  |  |  |
| **Misc. Income** |  |  |  |  |
| **Parking Income** |  |  |  |  |
|  |  |  |  |  |
| **Contributed Income** |  |  |  |  |
| Individual contributions (non-board) |  |  |  |  |
| Board contributions |  |  |  |  |
| Corporate contributions |  |  |  |  |
| Foundation support |  |  |  |  |
| Fundraising/special events |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **Government Income** |  |  |  |  |
| Government support – federal & PPP Dollars |  |  |  |  |
| Government support - state |  |  |  |  |
| Government support - city |  |  |  |  |
| **Other Income** |  |  |  |  |
| Emergency Relief |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **Total Cash Income** |  |  |  |  |
| **Total In-Kind Goods/Services** |  |  |  |  |
| **TOTAL INCOME** |  |  |  |  |

**Subtotals should be provided for budget categories** (e.g., earned income on line 1, contributed income on line 10, etc.) in the provided spaces. Information should be entered to the nearest dollar and dollar signs are not required on the form*.*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Fiscal Year Dates:**  **EXPENSES** | Board Approved Budget  Current Fiscal Year  Dates: | Year to date Actuals  Of Current Fiscal Year  Dates: | Percentage over or under budget | Budget Projection for next FY  Dates: |
| **Exhibition/Production Expenses** |  |  |  |  |
| Artistic personnel |  |  |  |  |
| Technical personnel |  |  |  |  |
| Exhibition/production costs |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **Marketing/PR Expenses** |  |  |  |  |
| Marketing/PR personnel |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **Operational Expenses** |  |  |  |  |
| Space rental/mortgage |  |  |  |  |
| Utilities & maintenance |  |  |  |  |
| Equipment/furniture |  |  |  |  |
| Telephone/fax/internet/computer |  |  |  |  |
| Taxes |  |  |  |  |
| Event Expense |  |  |  |  |
| **General/Administrative Expenses** |  |  |  |  |
| Executive Director/CEO |  |  |  |  |
| Development personnel |  |  |  |  |
| Administrative staff |  |  |  |  |
| Development/fundraising |  |  |  |  |
| Travel/transportation |  |  |  |  |
| Postage/mailing house |  |  |  |  |
| Office supplies/materials |  |  |  |  |
| Professional development |  |  |  |  |
| Insurance |  |  |  |  |
| Evaluation |  |  |  |  |
| Audit |  |  |  |  |
| All Other Operating |  |  |  |  |
| **Total Cash Expenses** |  |  |  |  |
| **Total In-Kind Goods/Services** |  |  |  |  |
| **Depreciation** |  |  |  |  |
| **TOTAL EXPENSES** |  |  |  |  |